

San Juan County

Criminal Justice Training Authority

Minutes of:
August 13, 2025

Meeting No. 186

A regular meeting of the San Juan County Criminal Justice Training Authority (SJC/CJTA or CJTA) was held on Wednesday, August 13, 2025 at the Lt. Owen Landdeck Training Center @ Safety City.

I. CALL TO ORDER

Chief Joe Gonzales; Chairman of the San Juan County Criminal Justice Training Authority Board called the meeting to order on Wednesday, August 13, 2025 at 1403 hours.

PRESENT:

There were six members (and/or Alternates) of the Board of Directors present:

- Chief Joe Gonzales; Chairman; Aztec PD
- Captain Justin Rieker; Chairman Pro-Tem; SJCSO; *alternate for Sheriff Shane Ferrari*
- Chief Phillip Francisco; Secretary; BPD
- Chief Steve Hebbe; Member; FPD
- Nicole Brown; Member; SJCCA

Also present were:

- Ellen Wayne; SJC Legal Council
- Troy Brown; San Juan College
- Jonathan Jensen; SJCCJTA Director; FPD
- Marc McIntyre; SJCCJTA Lead Instructor; SJCSO
- Stacey Bales; Recorder; SJCCJTA

Not present were:

- Sheriff Shane Ferrari; Chairman Pro-Tem; SJCSO
- Captain Clint Varnell; Member; NM State Police
- Jack Fortner; Member; DA's Office
- Officer Jon Lilliwhite; SJCCJTA Lead Instructor

II. APPROVAL OF AGENDA

Chief Joe Gonzales asks for a motion to approve the agenda; Chief Phillip Francisco makes a motion to approve the agenda; Nicole Brown seconds the motion; all in favor and it was unanimously approved.

III. APPROVAL OF MINUTES

Chief Joe Gonzales asks for a motion to approve the minutes from June 11, 2025; Nicole Brown makes a motion to approve the Minutes; Chief Phillip Francisco seconds the motion; all in favor and it was unanimously approved.

**IV. SJCCJTA
INSURANCE**

Sergeant Jonathan Jensen states:

- Last meeting we had a discussion about the insurance
- Mr. Nate Duckett went back and reviewed and discovered that we already had the coverage

Stacey Bales reads response from Mr. Duckett

- "In performing some due diligence, I went back and reviewed our current Traveler's policy for CJTA and discovered we currently have publicity management liability for our board."

**V. BASIC ACADEMY
#57**

Corporal Marc McIntyre states:

- We are currently on week six
- Currently doing Defensive Tactics
- Everyone passed their first block exam
- All but one is at exit, just missed the obstacle course by one second
- One cadet out for injury

Chief Joe Gonzales asks:

- We haven't lost anyone?

Sergeant Jonathan Jensen states:

- Not yet, we are waiting to hear back about this injury
- It is one of the Sheriff's Office cadets
- He may have a torn ligament in his bicep, waiting

**VI. INTERGOVERN-
MENTAL
AGREEMENT**

Stacey Bales states:

- Document is in packet
- #2 – Reimbursement: shows new salary and the breakdown of four payments
- As far as verbiage, nothing has changed

Chief Joe Gonzales asks for a motion to accept the Intergovernmental Agreement with City of Farmington for Reimbursement for Director's Salary; Chief Steve Hebbe makes a motion to accept the Intergovernmental Agreement with City of Farmington for Reimbursement for Director's Salary; Chief Phillip Francisco seconds the motion; all in favor and it was unanimously approved.

**VII. FY24-25 ANNUAL
REPORT**

Sergeant Jonathan Jensen:

- Document in packet
 - Last year we had 2 academy
 - Academy 56 had almost a 50/50 split for instructors; would like to thank all agencies
 - Last year we had 20 cadets total representing four agencies; Sheriff's Office, Farmington PD, NM State Parks, NM Livestock Board
 - AA25/DDC4 was a really good year for us bringing in about \$43,000 in revenue
 - Safety City Facility Usage – program down and couldn't get accurate numbers; will say that there has been a high usage
 - We have moved to any calendar request for the facility be made either on our website or by sending an email

- This is due to the high usage in the facility, whenever there's a conflict, we have something to go back and see what date/time it was requested
- Helps resolve any conflicts
- When we've had conflicts, the involved agencies have been willing to work with us
- Summary of Basic Academy 55 & 56
 - BA55 we graduated nine, one was dismissed due to academics
 - BA56 we graduated 11

VIII. **ADVANCED TRAINING**

Sergeant Jonathan Jensen states:

- Four Corners SWAT Sniper School coming up in September
- CIT Instructor Certification class coming up in October
- ARIDE coming up in January and July of 2026

Stacey Bales states:

- These are all being hosted by the SJC Sheriff's Office

IX. **FACILITY UPDATE**

Sergeant Jonathan Jensen states:

- We had a mini Grand Canyon washing out the entrance to the driving range
- We got with Four Corners Materials, they donated about 14 loads of busted up concrete that they filled in the hole with
- The City of Farmington streets division came out with some heavy equipment and filled it in
- They did some changes, so hopefully we won't have another washout with heavy rains
- I got with Sychar LLC, they came out and looked at the track
- They gave the same assessment that we need to mill about the top 2" of the track and relay down surface
- Don't have an estimate yet, but should have it soon
- They said they are under state contract, I would have to get with County Finance, but if we were able to come up with the funds we may not have to go through the bidding process
- I spoke with the Sheriff a couple weeks ago, and they thought they might be able to come up with 1/3 of the money, and we have 1/3, don't know about the City of Farmington

Chief Steve Hebbe asks:

- What is 1/3?

Sergeant Jonathan Jensen states:

- \$300,000
- Our quote from Four Corner Materials was just under \$900,000
- We've got about \$300,000 in our rollover fund for the academy
- So it's a possibility if the County, the City and the Academy all do a 1/3

Chief Steve Hebbe states:

- I can't committal yet, I'll have to see how things are going with the new building

X. BUDGET

Sergeant Jonathan Jensen:

- The highlighted items are changes that we made
- Last board meeting you approved the budget but it didn't have my salary change on it
- We will have to put the budget on the October Agenda as an Action Item to get it approved

XI. COMMENTS FROM BOARD MEMBERS

Chief Steve Hebbe states:

- I've been sitting in on the interviews for the new academy director
- They intend by sometime by October if they can find someone
- To their credit, they've had a bunch of different candidates
- The Chief's Association has been playing a role in that
- They don't appear to just want to refill it
- The last two definitely struggled for different reasons
- I'm hopeful that we are going to get someone with a higher caliber and understands what's needed down there

Sergeant Jonathan Jensen states:

- Since DCS Sylvia Serna has been the interim, we've seen some positives
- She's been working to shore up the staff

A discussion continued regarding staffing issues in Sante Fe

XII. COMMENTS FROM THE PUBLIC

Stacey Bales states:

- We will be hosting a Dispatch Academy in October for three (3) weeks
- We will be hosting a Certificate by Waiver in November for two (2) weeks
- Navajo PD, Jicarilla and one other agency – Donnie Kee states he could potentially be sending 8-12 through the CBW
- FPD is looking at about five
- SJCSO is looking at about two (2)

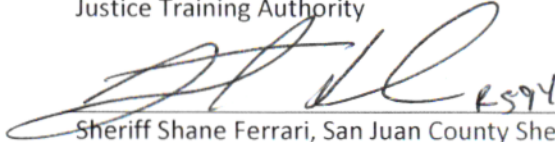
XIII. SCHEDULING OF NEXT MEETING DATE AND ADJOURNMENT

The next regularly scheduled SJCCJTA Board Meeting will be held on Wednesday, October 8, 2025 at 2:00 p.m. at Lt. Owen Landdeck Training Center @ Safety City.

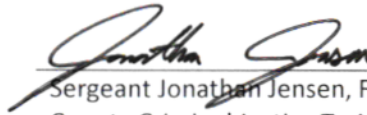
Chief Joe Gonzales asks for a motion to adjourn; Chief Steve Hebbe makes a motion to adjourn; Chief Phillip Francisco seconds the motion; all in favor and it was unanimously approved.

Not in Attendance BB

Chief Joe Gonzales, Aztec Police Department, Chairman San Juan County Criminal Justice Training Authority

A handwritten signature in black ink, appearing to read "Shane Ferrari", with the number "2594" written to the right of the signature.

Sheriff Shane Ferrari, San Juan County Sheriff's Office, Chairman Pro-Tem San Juan County Criminal Justice Training Authority

A handwritten signature in black ink, appearing to read "Jonathan Jensen", written over a horizontal line.

Sergeant Jonathan Jensen, Farmington Police Department, Director San Juan County Criminal Justice Training Authority