

# San Juan County

## Criminal Justice Training Authority

Minutes of:  
April 12, 2023

Meeting No. 172

A regular meeting of the San Juan County Criminal Justice Training Authority (SJC/CJTA or CJTA) was held on Wednesday, April 12, 2023 at the Lt. Owen Landdeck Training Center @ Safety City.

### I. CALL TO ORDER

Deputy Chief Baric Crum; Chairman Pro-Tem of the San Juan County Criminal Justice Training Authority Board called the meeting to order on Wednesday, April 12, 2023 at 1404 hours.

#### PRESENT:

***There were four members (and/or Alternates) of the Board of Directors present:***

- Deputy Chief Baric Crum; Farmington PD; *alternate for Chief Steve Hebbe*
- Lieutenant Tim Smith; SJC Sheriff's Office; *alternate for Sheriff Shane Ferrari*
- Chief Mike Heal; Member; Aztec PD
- Nicole Brown; Member; SJCCA
- Deputy Chief Randon Matthews; Bloomfield PD; *alternate for Chief Phillip Francisco*

#### ***Also present were:***

- Ellen Wayne; SJC Legal
- Rob Williams; Navajo PD
- Dr. Ruben Johnson; San Juan College
- Sergeant Jonathan Jensen; Farmington PD
- Jon Clark; Lead Instructor; SJCSO/CJTA
- Stacey Bales; Recorder; CJTA

#### ***Not present were:***

- Chief Steve Hebbe; Chairman; Farmington PD
- Sheriff Shane Ferrari; Chairman Pro-Tem; SJC Sheriff's Office
- Captain Micah Doering; Secretary; NM State Police
- Chief Phillip Francisco; Member; Bloomfield PD
- Rick Tedrow; DA's Office
- Joe Sawyer; SJC Legal
- Jon Lillywhite; Lead Instructor; FPD/CJTA

### II. APPROVAL OF AGENDA

Deputy Chief Baric Crum asks for a motion to approve the agenda; Chief Mike Heal makes a motion to approve the agenda; Nicole Brown seconds the motion; all in favor and it was unanimously approved.

### **III. APPROVAL OF MINUTES**

Deputy Chief Baric Crum asks for a motion to approve the minutes from February 8, 2023; Chief Mike Heal makes a motion to approve the Minutes; Lieutenant Tim Smith seconds the motion; all in favor and it was unanimously approved.

### **IV. BASIC ACADEMY #52**

Sergeant Jonathan Jensen states:

- Cadets just completed Firearms, Police Procedures, and CIT
- Everyone passed their 2<sup>nd</sup> Block Exam
- Two cadets are just shy of exit, everyone else has passed
- We had one cadet resign last week, currently at 14 cadets

Chief Mike Heal asks:

- Are they still struggling

Sergeant Jonathan Jensen states:

- Haven't been with this group since the beginning to see what they are like now compared to the beginning
- Lead instructors have said that they've seen an improvement
- We had a cadet that resigned last week which has been a problem since the beginning, and has continued to be a problem
- Last week there were more violations, so he made the decision to resign
- He was with the Sheriff's Office, they are aware, and they are in agreement

Lieutenant Tim Smith asks:

- This academy we combined Patrol Procedures and CIT, do we have an overall feeling on how that went, and are we planning on doing it again moving forward

Sergeant Jonathan Jensen states:

- The first time you try anything it's the roughest
- Officer Jon Lillywhite who is the lead on Patrol Procedures was overwhelmed with it
- I think we're going to go back and forth with the two and get an overall feeling of what we like and don't like when it comes to that
- I don't want to just throw it away immediately
- Next academy we are going to split them, but may come back to again in the next one

### **V. INTERGOVERNMENTAL AGREEMENT**

Sergeant Jonathan Jensen states:

- This is normally once a year, but since Director's changed mid-year, this just changes the reimbursement from March 20 – June 30, 2023

Chief Mike Heal asks:

- Does this change dollar amounts

Stacey Bales states:

- It does since Sergeant Jonathan Jensen's salary is less than Lieutenant Jeremy Hill's

Ellen Wayne asks:

- City of Farmington payroll has seen this and it makes sense to them?
- They've approved it?

Stacey Bales states:

- Yes

Deputy Chief Baric Crum asks for a motion to approve the Intergovernmental Agreement; Nicole Brown makes a motion to approve the Intergovernmental Agreement; Lieutenant Tim Smith seconds the motion; all in favor and it was unanimously approved.

## VI. SAN JUAN COLLEGE MOU

Sergeant Jeremy Hill states:

- I've worked closely with Ellen, she's review it along with Dr. Ruben Johnson at San Juan College
- We had some issues with the original MOU that was presented
- We've gone through and Ellen and I made several changes
- They've accepted those changes

Chief Mike Heal asks:

- What were some of the changes in there, and what were you able to get approved

Ellen Wayne states:

- It looked quite alarming at first because it was quite a bit longer than the original
- But side-by-side subsequently it was very similar
- Some housekeeping changes that really didn't change the meaning
- They have some language in there about termination, that if they don't get appropriations from the legislators, they can terminate
- That was the only sticking point that we came to
- I suggested that termination could not take place in the middle of an academy, that they had to wait until the end
- They wouldn't accept that, they changed it to – the goal will be not to terminate in the middle of a class but they won't promise
- Everything else that was suggested they did accept
- I did strike a sentence about they had a right to immediately terminate or suspend the agreement for non-compliance with college practices – they agreed to that

Chief Mike Heal asks:

- Wasn't there something in there about the instructors?

Ellen Wayne states:

- There was a section about background checks, I altered that paragraph and they accepted my changes
- I changed it to basically explain that each law enforcement agency that sends cadets or instructors to CJTA conducts their own background checks on their employees

Sergeant Jonathan Jensen states:

- Another one we took away was that the college had rights to publish video of training out here
- We changed that to "with approval from the board"

Deputy Chief Baric Crum asks:

- On that termination language

- Worst case scenario, should parties agree to terminate for whatever circumstances, that doesn't affect the CJTA from conducting their own academies

Ellen Wayne states:

- Correct, it only affects that funding

Rubin Johnson states:

- The program is also under program review
- Sergeant Jensen and I presented to the college administrators
- We are here to support you
- Also, my documentation the board, is that the academy is falling under the legality of the state, and there not just out here operating by themselves

Ellen Wayne states:

- We also added that, they had a sentence that read "we have to meet or exceed college faculty requirements" and I added "or requirements of the NM Law Enforcement Academy Board"

Deputy Chief Baric Crum asks for a motion to approve the San Juan College MOU; Chief Mike Heal makes a motion to approve the San Juan College MOU; Deputy Chief Randon Matthews seconds the motion; all in favor and it was unanimously approved.

## **VII. ADVANCED TRAINING**

Sergeant Jonathan Jensen states:

- We've got the following coming up
  - EVO Train-the-Trainer (April 24 – May 5)
  - Mountain Bike Certification Course (May 8-12)
- Areas we've identified that we will need instructors in
  - Instructor Update
  - Instructor Development
  - Training at the Speed of Life (RBT)
  - Firearms Update
  - Active Shooter

Deputy Chief Baric Crum asks:

- Where is the greatest deficiency of instructors

Stacey Bales states:

- Our biggest struggle is getting our Master Instructors
- Getting instructors to consistently come out to get the ten (10) classes they need for their Master certification
- DWI/SFST, EVO, Firearms all require a Master Instructor (lead)
- The only Master Firearms Instructor that we have right now is Sergeant Rogers with the SO
- Firearms required an Advanced course to get your Masters and we haven't had one
- DWI/SFST – Currently we just have Officer Will Nez, Officer Cierra Manus is close
- Another one is INTOX – but that has that Chemistry requirement
- We do have INTOX training coming up

Conversation continued regarding INTOX renewal online, and other instructors



that agencies have if needed.

## **VIII. FACILITY UPDATE**

Sergeant Jonathan Jensen states:

- Nothing major – still working on the turning target system with Navajo PD
- County finance wanted a quote and the updated legal contract before they put it out for bid
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## **IX. BUDGET**

Stacey Bales states:

- We have 22% of the year remaining
- We have 24.4% of the budget remaining
- We do have a few things that we need/want to purchase for the academy
- The FY23-24 Budget
- Everything for the most part has stayed the same
- We've dropped down the revenue a bit in AA25/DDC4
- We've got so many new officers, that I'm not sure they are aware of the AA25/DDC4 program
- We've gone to every other month for DDC4, since we were having to cancel every other one
- We would like to be able to offer it every month again, and fill it up
- We do have business cards for officers
- We are wanting to hit the briefing trainings and go to the courts
- These classes can bring in quite a bit of revenue

Ellen Wayne states:

- It wouldn't hurt to remind the Public Defender's office since they have a lot of new attorney's there
- It is something that they can utilize as leverage when people had minor traffic violations

Stacey Bales states:

- Kim Martin with County Finance called and informed me that the county is looking at a potential 3% merit increase and a 1% COLA
- If that goes through, and the board decides to extend that to me, it would affect our budget by about \$.84 an hour

Deputy Chief Baric Crum asks for a motion to approve the FY23-24 Budget; Nicole Brown makes a motion to approve the FY23-24 budget; Deputy Chief Randon Matthews seconds the motion; all in favor and it was unanimously approved.

## **X. COMMENTS FROM BOARD MEMBERS**

No comments from Board Members

## **XI. COMMENTS FROM PUBLIC**

Stacey Bales states:

- BA#53 will be July 10 – December 15

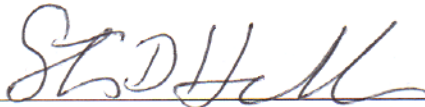
- Rosters due May 22
- LEA Packets due June 12
- Entrance Assessments: June 10 & June 14
- We do have interest from outside agencies – Las Cruces & NM Livestock Board

We are looking at 10 from Farmington PD; 10 from SJC Sheriff's Office; 2-3 from Aztec PD; 2-3 from Las Cruces; 1 from NMLB

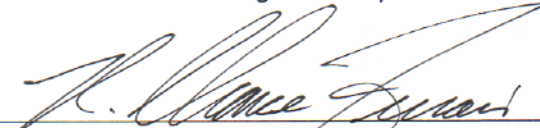
**XII. SCHEDULING OF  
NEXT MEETING /  
ADJOURN**

The next regularly scheduled SJCCJTA Board Meeting will be held on Wednesday, June 14, 2023 at 2:00 p.m. at Lt. Owen Landdeck Training Center @ Safety City.

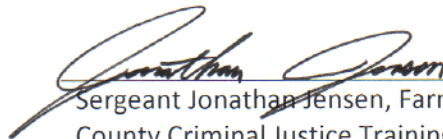
Deputy Chief Baric Crum asks for a motion to adjourn; Chief Mike Heal makes a motion to adjourn; Deputy Chief Randon Matthews seconds the motion; all in favor and it was unanimously approved.



Chief Steve Hebbe, Farmington Police Department, Chairman San Juan County Criminal Justice Training Authority



Sheriff Shane Ferrari, San Juan County Sheriff's Office, Chairman Pro-Tem San Juan County Criminal Justice Training Authority



Sergeant Jonathan Jensen, Farmington Police Department, Director San Juan County Criminal Justice Training Authority